

SAN IGNACIO HEIGHTS HOA
Special Board of Directors Meeting
May 19, 2008
2:00 p.m.

Minutes

1. Members present: Bill McGovern, Jane Bryant, Marilyn McClellan, Jan Paulsen. Visitors: Bob Mitacek
2. Call to Order: After declaring that a quorum was present, the meeting was called to order at 2:03 p.m.
3. Special Assessment:

Bob Mitacek, chairman of the committee counting the ballots received pertaining to the Special Assessment of the San Ignacio Heights HOA, gave a report on the results of the balloting.

The deadline for receiving ballots was May 15, 2008. The committee met on Sunday, May 18, 2008 at 1:00 p.m. Present at the meeting were Kathy Chute, Bob Mitacek, Howard Zirkle and Board observer Jan Paulsen. The committee elected Bob Mitacek as chairman. Opening of the ballots began at 1:00 p.m. and Howard Zirkle read the ballots as Kathy, Bob and Jan recorded the votes.

There were 131 ballots received of which 2 were not marked. This left 129 valid ballots. That represented 80% of the homeowners who voted out of 160 homes.

There were 82 "Yes" votes and 47 "No" votes. The Special Assessment passed by a majority.

The committee was thanked for their services and dismissed at approximately 2:15 p.m.

Jan reported that 2 homeowners had died so that the number of eligible homeowners was reduced to 158. Some homeowners did not submit ballots, however, the percentage of response from homeowners participating in the voting process was unexpected. It showed the high level of interest in the Special Assessment issue. All ballots and other documents used in the counting process will be kept on file.

Jan then read comments submitted by homeowners with their ballots.

Jan will prepare a letter to be sent to homeowners announcing the results of the Special Assessment of \$500.00 per each property in the SIH HOA and setting the due date for the payment of the Special Assessment. The letter will be reviewed by the Board before the mailing. Jan will sign the letters as Treasurer of the Board.

The due date is June 10, 2008 and all payments must be received by the deadline of November 10, 2008. A late fee of \$25.00 will be charged for failure to submit payment of the Special Assessment by the deadline. Any homeowners not making payment by January 1, 2009 will also face the placing of liens on their property. When requested, Jan will make arrangements for payment from homeowners who are unable to pay the \$500.00 in one payment. Homeowners dividing the payment of the \$500.00

in half must submit the first payment by August 10, 2008 and submit the second payment by Nov. 10, 2008. Other reasonable payment schedules can be arranged with Jan, Board Treasurer.

Any homeowners complaining about the Special Assessment will be asked to submit their complaints in writing for the Board to consider.

All monies received from the Special Assessment will be placed in an account called "Special Assessment Account."

4. Dues: The setting of dues by the Board for 2009 will be accomplished by the November Board meeting so that Jan can mail letters in December to all homeowners announcing the dues amount.
5. Other: Marilyn distributed copies of the Board Minutes for May 15, 2008. She asked Board members to review these Minutes and submit any corrections either by Email or by letter at least one week prior to the next regular Board meeting.
6. Adjournment: The meeting was adjourned at 2:35 p.m.
7. Next meeting: The next Regular Board Meeting is scheduled for Thursday, June 19, 2008 at 3:00 p.m. at the Ramada.

Minutes submitted by

Marilyn McClellan
Secretary
SIH HOA Board of Directors