

SAN IGNACIO HEIGHTS HOA  
Special Board of Directors Meeting  
April 3, 2008  
3:00 p.m.

Minutes

1. Members present: Bill McGovern, Jane Bryant, Marilyn McClellan, Jan Paulsen. Director Emeritus: Frank Smith. Visitors: Bob Blair, Sue Blair, Ralph Hartsock, Tom Kane, Chuck McAninch, Gloria McGovern, Jim and Julie Horton.
2. Call to Order: Bill McGovern, declared a quorum was present and called the meeting to order at 3:04 p.m.
3. Special Assessment Details:

Marilyn moved, and Jane seconded a motion that the Board of Directors approve a Special Assessment of \$500 per home in San Ignacio Heights HOA. Motion passed.

After reviewing the calendar, it was agreed that Bill ask Lou English, our Association scheduler, to reserve a room at the Canoa Hills Recreation Center for a meeting of homeowners to discuss the Special Assessment, with Saturday, April 12, 2008 at 7:00 p.m. being first priority. Other choices could be Tuesday, April 22 or Wednesday, April 23, 2008 in that order.

Marilyn will write a letter to all homeowners inviting them to attend the meeting on the date scheduled at the center.

Bill will introduce the BOD at the membership meeting. Jan will give an overhead projection presentation of data to support the necessity for the Special Assessment. This will be followed by an opportunity for homeowners to speak on the issue.

A letter will be mailed to all homeowners within one week of the conclusion of the membership meeting. Enclosed with it will be a packet of information and a secret ballot with instructions for returning the ballots.

The ballots must be returned within four weeks of the mailing date of the letters sent. Example: If the voting packets are mailed on April 19, the required return date for all ballots would be May 17, 2008.

The Nominating Committee Chair, Jan Paulsen, will oversee an election committee to count the ballots; however, Jan will neither open ballots nor count them. The balloting results will be given on a date to be announced. After noting that there is only one vote per property, it was agreed that because there are 160 properties in the Association, a majority of votes needed to approve the assessment would be 81.

4. Adjournment: The meeting was adjourned at 4:46 p.m.
4. Next meeting: April 17, 2008 at the Ramada at 3:00 p.m.

Minutes submitted by:

Marilyn McClellan  
Secretary  
SIH HOA Board of Directors